



# HOME BUILDERS CARE OF FARGO-MOORHEAD FOUNDATION

## DONATION REQUEST FORM

### Guidelines

Home Builders Care of Fargo-Moorhead Foundation board of trustees will review applications at one of its six yearly meetings. Applications must be received by the end of the month prior to each meeting. The organization / persons requesting the donation will be notified within seven business days of the board meeting on the approval or denial of its donation request.

**Purpose Statement:** *Impacting our community through building projects, empowering students, and shaping the future workforce.*

**Organization** \_\_\_\_\_

**EIN/Federal Tax #** (if applicable) \_\_\_\_\_

**Contact** \_\_\_\_\_ **Phone Number** \_\_\_\_\_

**Address** \_\_\_\_\_

**Email** \_\_\_\_\_

**Amount requested** \_\_\_\_\_ **Project Start/End Dates** \_\_\_\_\_

Materials

Monetary Donation

Labor/Volunteers

Please Answer The Questions Below:

1. Describe the project for which you are requesting assistance, including location, budget, who will be served and how they will benefit from this project.
2. Describe how the project relates to Home Builders Care of F-M Foundation's mission.
3. If labor is not requested, briefly describe who will complete the work (i.e., staff, volunteers, etc).
4. Timeline for the project.
5. Fundraising strategy specific to this request (if applicable)

Questions? Contact Summer Hammond (701) 232-5846 or [summer@hbcfm.com](mailto:summer@hbcfm.com).