



June 3-14, 2019

Minnesota State Community and Technical College-Moorhead, Minn.
 \$25 nonrefundable enrollment fee applies to each applicant
 Applicants selected for the Academy will be notified by mail and receive additional instructions at that time.

APPLICANT INFORMATION		
Last Name	First Name	M.I.
Street Address		Phone
City, State, Zip		Date of Birth
Email Address		
Gender	T-shirt Size (use drop down)	
PARENT/GUARDIAN INFORMATION		
Last Name	First Name	M.I.
SCHOOL INFORMATION		
School District	Year in school Fall 2019 (use drop down)	
HOW DID YOU HEAR ABOUT HERDINA?		
If applicable, provide name of individual who referred you to Herdina:		
EMERGENCY CONTACTS (REQUIRED)		
Full Name	Relationship	
Address	Phone	
Full Name	Relationship	
Address	Phone	

Enrollment in the Academy is limited. Applicants must be at least 15 years of age on or before June 3, 2019.

If necessary, your answers to the following questions may be used to screen applicants.

Please answer the following questions to complete your application:

- Type a paragraph describing your career goals.
- List any previous work experience you have had (whether paid or unpaid).
- Type a paragraph describing your hobbies and favorite classes.
- List your involvement in any extracurricular activities.

After I complete the Academy, I am interested in the possibility of employment in the construction trades field.

(Yes) Please forward my name for possible interviews for employment in the construction and trades field.

(No) Do not forward my name.

Enrollment Fee

I have included the \$25 nonrefundable enrollment fee. Make checks payable to Minnesota State Community and Technical College.

If financial assistance is needed, check here; scholarships are available.

The Herdina Academy for the Construction Trades does not discriminate on the basis of race, color, religion, creed, age, sex, national origin, genetic testing information, ancestry, marital status, pregnancy, disability, military or veteran status, affectional or sexual orientation, status with regard to public assistance, participation in lawful conduct or any other characteristic protected under federal state or local law.

Please send this application to:

Summer Hammond

Home Builders Care of Fargo-Moorhead Foundation

1802 32nd Avenue South ~ Fargo, ND 58103

(701) 232-5846 ~ summer@hbcfm.com

If the student is 18 or older, please read and sign the following statement:

I, _____ agree to attend the Herdina Academy for the Construction Trades (“Academy”) at Minnesota State Community and Technical College in Moorhead this summer. I am familiar with the expectations and requirements of the Academy. I recognize that participation in the Academy, even when well supervised and managed, poses a risk of physical injury to me, and I agree to assume all such risks. I understand that people registered for the Academy will be participating in construction-related activities and I consent to participation in this program. I certify that I have no medical or other conditions, and I am not aware of any other facts that I have not disclosed (including the use of any medications) that would affect my ability to safely participate in the Academy. I agree to hold the Academy, the Home Builders Association of Fargo-Moorhead, Home Builders Care of Fargo-Moorhead Foundation Minnesota State Community and Technical College, North Dakota State College of Science, the Herdina Academy advisory committee their agents, directors, officers, employees, insurers, volunteers and any others acting on their behalf or on behalf of the program (“Released Parties”) harmless and hereby release and discharge the Released Parties from any claims, demands, injuries, illnesses, damages, causes of actions and legal liability whatsoever relating to my participation in the Academy due to the Released Parties’ ordinary negligence, including but not limited to failure to ascertain the condition of the Premises or equipment, failure to maintain, inspect or repair the Premises or equipment or failure to warn of known or unknown dangerous conditions on the Premises or equipment. This includes liability for any and all medical, accident or other expenses which I may incur during participation in the Academy. I certify that I have health or other insurance in place to cover any and all of the medical expenses I might incur and assume full responsibility for all expenses not covered by my insurance. I acknowledge that health, accident or other insurance is my sole responsibility. I acknowledge that all accidents are reported and that if there is an accident or illness in a classroom or laboratory, an ambulance may be called to transport me to a local emergency room. All Academy classrooms or laboratories are equipped with first aid kits for treatment of minor injuries.

I also grant permission to the Academy to use my picture in any format promoting the Academy.

Signature of Student, if 18

Date

If the student is under the age of 18, a parent or guardian must read and sign the following statement

I, _____ as the parent (or guardian) to the student named above, give permission for my child to attend the Herdina Academy for the Construction Trades at Minnesota State Community and Technical College in Moorhead this summer. I have discussed the expectations and requirements of the Academy with my child. I recognize that participation in the Herdina Academy for the Construction Trades, even when well supervised and managed, poses a risk of physical injury to my child, and I agree to assume such a risk on behalf of my child. I understand that people registered for the Herdina Academy for the Construction Trades will be participating in construction-related activities and I consent to my child’s participation in this program. I certify that my child has no medical or other conditions, and I am not aware of any other facts that I have not disclosed (including the use of any medications) that would affect my child’s ability to safely participate in the Academy. I agree for myself and on behalf of my child to hold the Herdina Academy for the Construction Trades, the Home Builders Association of Fargo-Moorhead, Home Builders Care of Fargo-Moorhead Foundation, Minnesota State Community and Technical College, North Dakota State College of Science, the Herdina Academy advisory committee their agents, directors, officers, employees, insurers, and any volunteers and any others acting on their behalf or on behalf of the program (“Released Parties”) harmless and hereby release and discharge the Released Parties from any claims, demands, injuries, illnesses, damages, causes of actions and legal liability whatsoever relating to my participation in the Academy due to the Released Parties’ ordinary negligence, including but not limited to failure to ascertain the condition of the Premises or equipment, failure to maintain, inspect or repair the Premises or equipment or failure to warn of known or unknown dangerous conditions on the Premises or equipment. This includes liability for any and all medical, accident or other expenses which my minor child may incur during his or her participation in the Herdina Academy for the Construction Trades. I hereby certify that my child has health or other insurance in place to cover any and all medical expenses my child may incur and I agree to assume full responsibility for all expenses not covered by insurance. I acknowledge that health, accident or other insurance is my sole responsibility. I acknowledge that all accidents are reported and that if there is an accident or illness in a classroom or laboratory, an ambulance may be called to transport my child to a local emergency room. All Herdina Academy of the Construction Trades classrooms or laboratories are equipped with first aid kits for treatment of minor injuries.

I also grant permission to the Academy to use pictures of my child in any format promoting the Academy.

Parent/Guardian’s Signature

Date

Please answer the following questions to complete your application.

1. Type a paragraph describing your career goals.

2. Type a paragraph describing your hobbies and favorite classes.

3. List any previous work experience paid or unpaid.

4. List your involvement in any extracurricular activities.

Tobacco Products, Alcohol, Drugs and Drug Paraphernalia

The use and/or possession of tobacco products, alcohol, drugs or drug paraphernalia while participating in the Herdina Academy for the Construction Trades is illegal and forbidden. Suspected use and possession will be reported immediately and relayed to the parents. Confirmed use or possession of the above products will result in the student's dismissal from the Academy.

Attendance

- Attendance is mandatory. Instructors will be taking attendance each day. Students that miss more than two days of the Academy will not receive college credit. If an absence is necessary due to illness, family functions, emergency situations, lack of transportation or another situation that is deemed appropriate by the instructors, it is advisable to contact the instructors or Summer Hammond prior to the event if at all possible.
- Students need to come prepared and ready to begin at 8 a.m. each day.

Discipline Guidelines

The following will be used as a basic guide for handling specific problems that may occur during the Academy. Each instructor has the authority to put additional rules in place, but will follow these basic disciplinary guidelines. Additional rules will be communicated with the students as needed. Instructors will enforce such rules consistently and fairly with all students.

- **Not listening to instructors, being disruptive during Academy, being late for class, not wearing appropriate clothing, taking part in harmful teasing or bullying, using abusive or foul language, making obscene gestures.**
 - First occurrence: Verbal warning
 - Second occurrence or ongoing behavior: Parents notified
 - Third occurrence or ongoing behavior: Dismissed from the Academy
- **Damage to school property or job site, or disrespecting another student's property.**
 - Any offense: Permanent dismissal from the Academy. Responsible for cost of damages.
- **Violence toward instructors or students with intent to injure.**
 - Any offense: Mandatory meeting with Acadmic Dean Carrie Ward instructors and parents. Permanet dismissal from the Academy.

I understand the guidelines and consequences listed above.

Student Signature _____ Date _____

Parent/Guardian Signature _____ Date _____

PARENTAL CODE OF CONDUCT

As a parent/guardian of a child in the Herdina Academy for the Construction Trades, I agree to abide by the following rules and expectations:

- I will remember that youth are involved in Academy for their enjoyment, not mine.
- I understand that it is my role to teach my child respect and how to deal with daily frustrations.
- I will ensure my child is on time or will contact Brooks Pederson or Summer Hammond ahead of time if my child will be late or absent.
- I will ensure that my child wears appropriate clothing.

I have read and understand the principles stated above that were put forth by the Herdina Academy for the Construction Trades. I agree to abide by those principles with the understanding that if I do not follow them, my child may be dismissed from the Academy.

Printed Name of Parent/Guardian: _____

STUDENT CODE OF CONDUCT:

As a participant in the Herdina Academy for the Construction Trades, I agree to abide by the following rules and expectations:

- I will treat all students, instructors, volunteers and my parents with respect.
- I will be considerate and respectful to all students, instructors and volunteers.
- I will not swear or use abusive language, in the classroom or on the job site.
- I will not drink alcohol, smoke, chew tobacco, vape, or use any other illegal substances.
- I will not bully or intimidate my fellow classmates.
- I will encourage classmates even when they make mistakes.
- I will respect equipment and property.
- I will not steal or damage property.
- I will contact Brooks Pederson or Summer Hammond ahead of time if I'm going to be absent or late.
- I will respect all rules set forth for us.

I understand that any violation of this code of conduct may result in consequences from my parent/guardian, instructors and Academic Dean Carrie Ward, which could include a verbal warning or dismissal from the Herdina Academy for the Construction Trades.

Printed Name of Student _____ Signature _____